

Charter Team Town Cycle

Mission Statement: **To race, ride and have fun**

Objectives:

The club will promote all aspects of cycling through riding, racing, and education.

Goals:

Encourage junior riders interest in cycling and giving adults a means to a healthy and fun lifestyle.

Strategies:

- A. Educate people on all aspects of cycling
- B. Maintain an association with the International Mountain Biking Association (IMBA), Jersey Off-Road Biking Association (JORBA) and the National Interscholastic Cycling Association (NICA).
- C. Maintain and develop local trails
- D. Hold a weekly road ride during the season
- E. Introduce cycling to juniors by providing a positive and fun environment with adult encouragement, peer support, and camaraderie
- F. Maintain and support an active race team
- G. Never let racing and training interfere with having fun

Membership:

Membership is available to all persons 18 years of age or older who pay the appropriate dues.

Annual Dues:

- Individual: \$35
- Family: \$50
- Full time student: \$25
- Individual Junior (<18 years of age): \$25
(see special consideration paragraph below):

Dues are payable on or before the first of January each year. New members joining between July 1 and September 30 of the calendar year pay one-half the normal rate. New members joining between October 1 and December 31 will receive credit for membership through December 31 of the following year. Upon initial membership, and annually thereafter, each member must execute a signed waiver of liability.

Special consideration for junior membership will be allowed for persons under 18 years of age who have been recommended by an adult club member (over 18) and who have

parental consent. Application for junior membership shall be subject to the final decision of the Executive Committee.

The above are the only requirements for obtaining membership.

Safety Standards:

In order to ensure the safety of club members and to maintain the safety standards of a cycling club the following standards have been set.

- A. All persons shall accept membership with the intention of operating a bicycle in accordance with the New Jersey Traffic Control Law and all applicable local laws. Members are responsible for knowing and following such laws.
- B. Members are required to wear a helmet during all organized club rides.
- C. In order to participate in organized club rides, all members are required to properly maintain their bicycle in safe operation order with the necessary safety equipment for the type of riding, i.e. working brakes, safe steering, good tires, and wheels, etc.
- D. Members can be prohibited from organized club rides at the discretion of the ride leader for safety hazards or lack of safety equipment which would endanger the cyclists involved, i.e. brakes, steering, wheels or tires, bicycle helmets, sufficient hydration fluids, lights (where required), etc.
- E. Members can be prohibited from organized club rides at the discretion of the ride leader for unsafe riding techniques and/ or the flagrant disregard for the New Jersey Traffic Control Law and/or the rights and safety of others.
- F. Non-members and guests who wish to participate in an organized club ride shall be required to adhere to these bylaws as though they were members. In addition, non-members and guests shall be required to execute a signed waiver prior to participation in an organized club ride.
- G. New members shall be provided with a complete copy of these bylaws upon joining the club.

The ride leader shall be responsible for ensuring adherence to the provisions of the clubs safety standards.

By-Laws

Team Town Cycle

Funds:

The dues collected from members, donations, and funds raised by the club and its members shall be the only revenue for the organization. The revenues will be expended for the benefit of all or a majority of the membership and will not inure to the benefit of any private member. The Executive Committee will have the authority to disburse funds for appropriate activities and functions, including but not limited to: charitable donations, touring rides, newsletters, races/events, etc. The Executive Committee may not disburse funds, or authorize the disbursement of funds, in an amount greater than \$500 without a majority vote from the full Board of Directors. Ordinary/customary expenditures (e.g., annual dinner expenses, New Paltz ride, etc.) shall not require advance vote by the Board for authorization.

Board of Directors:

The Board of Directors shall be comprised of the Executive Committee, Board Liaisons and Board Members at Large as defined herein. The Board of Directors shall be a minimum of five and a maximum of eleven.

Executive Committee:

The Executive Committee shall be comprised of the officers of the organization including: President, Vice-President, Deputy Vice-President, Secretary, and Treasurer. Each officer shall serve a three-year term commencing in January. Officer terms shall be staggered so that the terms of no more than two Officers expire in any given year.

Board Members

Board Members shall be comprised of a Club/Primary Sponsor Liaison, a Club Rider Liaison, an IMBA/JORBA¹ Trail Advocacy Liaison and Members at Large.

Board Member Election:

Candidates for the Board may be nominated by club members, including by other members of the Board. Nominations may occur throughout the year. Club members shall be notified via email, website posting and other standard means of electronic communication that nominations for the Board of Directors are being solicited. Potential board members are to be nominated via email notification to the Team Town Cycle email address or via written or oral communication to one or more active Board Members. Club members in good standing aged 18 years or older shall be eligible to serve on the Board of Directors.

Board Members shall be elected by the active Board of Directors at the first regular meeting held in the beginning of the calendar year. Board Members, including Officers,

¹ International Mountain Bicycling Association / Jersey Off Road Bicycling Association

shall serve for a term of three years. Board Members are eligible for re-election; with no maximum term of service.

Officers shall be selected from amongst the Members of the Board and shall be nominated and elected by majority vote of the Board. Officer positions shall be limited to two consecutive three year terms.

Duties of the Officers/Executive Committee:

The President shall be responsible for the general management of the club and any duties which that may entail, including but not limited to public relations, obtaining legal/legislative representation should the need arise, etc. The President shall be responsible for chairing the board meetings.

The Vice- President is to assist the President in performing said duties and shall take over for the President in the President's absence.

The Deputy Vice-President is to assist the President and Vice-President in performing said duties and shall take over for the Vice-President in the Vice-President's absence.

The Secretary shall be responsible for issuing meeting agendas, taking minutes at all board meetings and for assisting the President with club correspondence. Any member may request the Secretary make public the records kept by him or her.

The Treasurer shall be responsible for the orderly management of the funds of the club. A detailed account shall be kept of all dues and donations received and all expenditures made. Any member may request the Treasurer make public the records kept by him or her.

The Executive Committee has the authority to appoint various advisors and additional committees and committee members as it deems necessary to carry on the activities of the organization.

Any decision of the Executive Committee may be overridden by a 2/3 vote of the membership present at a regular or special meeting for which due notice has been given.

Duties of the Board Members:

The Club Rider Liaison shall act as the liaison between the club members and the Executive Committee at all Executive Committee meetings. The Club Rider Liaison shall also help secure and support, discounts, sponsorship and purchases for the membership from various sources as they become or are made available to the club.

The Club/Primary Sponsor Liaison shall be nominated to serve on the Board by the current Primary Sponsor. The duty of the Sponsor Liaison is promote communication and mutually beneficial coordination between the Primary Sponsor and the membership.

The IMBA/JORBA Trail Advocacy Liaison shall communicate with the Board and Membership local, regional and national trail advocacy efforts and with the help of the membership, exact volunteer trail building efforts in the State of New Jersey.

Board Members at Large. The Board Members at Large shall support the initiatives of the Club and may serve on specific committees, as assigned by the Executive Committee.

Board Member Resignation – Removal

Any member of the Board of Directors may resign at any time by notifying the President or Vice President in writing or verbally of the intent to resign.

The Board of Directors may, with cause and upon 2/3 vote of the entire Board, remove any member of the Board.

Race Team:

Race Team Members are general club members or board members whom commit to the following program:

1. Compete in a minimum of 5 races as sanctioned by USA Cycling, or other races, endurance events, Grand Fondos, etc. recognized at a state, regional or national level by other sanctioning bodies (NICA being one for junior racing). Races can be mountain, road or cyclo-cross or any combination of these.
2. Complete a minimum of 10 hours of trail maintenance annually; hours must be documented and recorded with JORBA.
3. Lead at least one club ride annually.

Race Team members who fulfill the program commitments are eligible for the following benefits:

1. A full kit provided by the club annually
2. Manufacturer specific discounts, as available.

New Race Team Members

The New Race Team Member is a club member that commits to the program described above for the first time. New or first time race team members are eligible to receive the base jersey provided by the club. In lieu of leading a club ride, upon approval by the Board of Directors, new/first-time racers may opt to volunteer at one or more Club races or events. Upon entering the second year as a race team member and committing to and completing the program defined above, and upon approval of the Executive Committee, the “first-time” racers are eligible for the full Race Team member benefits.

New racers who fail to fulfill the commitments for two years are not eligible for any race team benefits.

Amendments:

- A. These bylaws may be amended by the Board of Directors; acceptance of amended bylaws shall be through majority vote by the Board.
- B. These bylaws shall be reviewed and amended as deemed necessary by the Executive Committee or the Board of Directors.
- C. Members shall be provided with a complete copy of the amended bylaws at any time the bylaws are amended as per paragraph A of this article.
- D. A quorum shall consist of a simple majority of the Board of Directors.